



**Village of Halkirk  
Organizational Meeting Minutes  
Halkirk Seniors Center  
October 10<sup>th</sup>, 2024**

In attendance: Mayor Jan Koenraad, Deputy Mayor Dennis Cordel, Councilor Ross Elsasser, and CAO Marcy Renschler.

- 1. Call to Order:** CAO Marcy Renschler called the meeting to order at 5:00pm
- 2. Code of Conduct Bylaw & Signatures**

CAO Marcy Renschler read the Councilor Code of Conduct Bylaw and had each Council member sign the Schedule "B" Council Code of Conduct.
- 3. Nominations for Mayor:**

**#2024-Org-01**  
CAO Marcy Renschler called for nominations for the position of Mayor. Dennis Cordel nominated Jan Koenraad for the position of Mayor. Jan Koenraad accepted the nomination. CAO Marcy Renschler called a second and third time for any other nominations.

**#2024-Org-02**  
Dennis Cordel moved nominations cease.  
Jan Koenraad will be the Village of Halkirk Mayor. Mayor Koenraad proceeded with the rest of the meeting.
- 4. Nominations for Deputy Mayor:**

**#2024-Org-03**  
Mayor Jan Koenraad called for nominations for the position of Deputy Mayor. Ross Elsasser nominated Dennis Cordel for Deputy Mayor. Mayor Jan Koenraad called a second and third time for any other nominations.

**#2024-Org-04**  
Mayor Jan Koenraad moved nominations cease.  
Dennis Cordel will be the Village of Halkirk Deputy Mayor.

**4. Appointment of Committees:**

**#2024-Org-05**

Mayor Jan Koenraad moved to leave the Committees the same as last year.  
Carried.

Committee	Appointed	Alternate
East Central Ambulance Association:	Jan Koenraad	
BREOC:	Dennis Cordel	Jan Koenraad
Halkirk Hall Association:	Dennis Cordel	
Halkirk Fire Department:	Dennis Cordel	
Paintearth Economic Partnership:	Jan Koenraad	
Paintearth Regional Waste Management:	Jan Koenraad	
Palliser Regional Municipal Services:	Ross Elsasser	
Castor and District Housing Authority:	Dennis Cordel	Ross Elsasser
Castor & District FCSS: & Handy-Van Society:	Rose Koenraad	Jan Koenraad
Director of Emergency Management:	Todd Pawsey	
Emergency Advisory Council:	All of Council	
Shirley McClellan Regional Water Line:	Ross Elsasser	Dennis Cordel
Halkirk Water and Sewer:	All of Council	

**6. Meeting Dates & Times:**

**#2024-Org-06**

Moved by Mayor Jan Koenraad to have Council meetings the 2<sup>nd</sup> Thursday of each Month at 5:00pm. Carried.

**7. Signing Authority:**

**#2024-Org-07**

Moved by Councilor Ross Elsasser to have Mayor Jan Koenraad, Deputy Mayor Dennis Cordel and CAO Marcy Renschler as the designated signing authorities for the Village of Halkirk, with two signatures on all payments. Carried.

**8. Rates:**

**Per Diem:**

**#2024-Org-08**

Moved by Deputy Mayor Dennis Cordel that per diem for meetings be \$100 for ½ day meetings, and \$200 for full day meetings. Carried.

**Mileage:**

**#2024-Org-09**

Moved by Councilor Ross Elsasser to set the mileage rate at .50c per kilometre for Village Business. Carried.

**Conferences/Hotels/Meals:**

**#2024-Org-10**

Moved by Mayor Jan Koenraad that attendance at Conferences approved by Village Council, be paid \$200.00 per day, which includes meals; and that hotel expenses be paid based on receipts provided, if overnight stay is required for Village business; and that meal expenses be paid based on receipts provided, if travel for Village business requires purchase of meals. Carried.

**Adjournment:**

**#2024-Org-11**

Moved by Deputy Mayor Dennis Cordel to adjourn the meeting at 5:05pm. Carried.

  
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Mayor

  
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CAO