



Village Of Halkirk
Minutes of Regular Meeting
January 13th, 2022

1. **Call to Order:** Mayor Thomas Schmidt called the meeting to order at 4:00pm. Present were Councillors: Dale Kent, Sherry Jamieson, CAO Marcy Renschler, and Media personnel Kevin Sabo. Guests: Terry Vockeroth – County of Paintearth.
2. **Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda with the additions of 6.5 Water Reserves; 6.6 Gas Reserves. Carried.
3. **Adoption of Minutes**
 - 3.1 Dale Kent moved to approve the December 8th, 2021 regular Meeting minutes. Carried.
4. **Financial Reports**
 - 4.1 Sherry Jamieson moved to approve the Accounts Payable for December 31st, 2021 and January 13th, 2022. Carried.
 - 4.2 Thomas Schmidt moved to approve the Final Accounts Paid for December 31st, 2021. Carried.
 - 4.3 Dale Kent moved to approve the Bank Reconciliation December 31st, 2021. Carried.
 - 4.4 Sherry Jamieson moved to move the Wage discussion in Camera. Carried.
5. **Business From Previous Meeting:**
 - 5.1 **Viability Review:**

CAO Marcy Renschler reported that copies of the Draft Viability Review Report are in your packages. The meeting with Municipal Affairs is now scheduled for January 25th 1:00pm to 3:00pm, 2022. Draft Review reports are not to be shared with anyone. Please send any revisions to me by NOON on Jan. 20th, 2022 so I can send to them before our meeting.
 - 5.2 **Cemetery Discussion:** CAO Marcy Renschler met with Rocky Dahmer and is going to investigate a couple of ideas to spend the money they have. He agreed to making a plan for the cemetery.
 - 5.5 **Entry Sign:**

CAO Marcy Renschler is working with BEHRENDTS to obtain a quote on drawings and designs etc.
 - 5.6 **Christmas Party:**

CAO Marcy Renschler reported that the Council and Employee Christmas Party will held January 19th, 2022 at the Halkirk Hotel @ 6:00pm.
6. **New Business :**
 - 6.1 **Muniware quote:** Sherry Jamieson moved to accept the Muniware Quote for \$2,225 to upgrade the Remote Water Reading. Carried.
 - 6.2 **Levi Jackson – Valley Ski Hill:**

Dale Kent moved to lend the Valley Ski Hill 8 picnic tables, with an agreement in place for replacement cost if damaged or stolen. Carried.

6.3 Utility Safety Partners:

Thomas Schmidt moved to sign the new Utility Safety Partners Agreement as presented. Carried.

6.4 REP program

Moved by Thomas Schmidt to check with the Local Groups as to how they want to handle the COVID Restrictions with regards to facility rentals. Carried.

6.5 Water Reserves:

Sherry Jamieson moved to take \$12,000 out of Reserves for Water meter Replacements. Carried

6.6 Gas Reserves:

Dale Kent moved to take out \$4,250 for Gas Reserves. Carried.

7. Reports

1. Council Reports:

Thanks to the County of Paintearth for doing our snow clearing. Thanks to ATCO Electric for putting up and taking down the Village Christmas Lights.

2. Administrator Report:

See attached

8. Correspondence:

9. Date and Time of Next Meeting: Regular meeting February 9th, 2022 @5:00pm.

10. In Camera Session: As per FOIP requirements Section 1(e) to discuss Employee matters.

Thomas Schmidt moved to go in camera at 5:20pm. Carried.

10.1 CAO Evaluation

10.2 Wages

10.3 Viability Review -

Dale Kent moved to come out of camera @ 6:20pm. Carried.

Sherry Jamieson moved to accept the CAO evaluation as discussion and increase the CAO salary by 5%. Carried.

Thomas Schmidt moved to approve the 2% increase to the wages as presented in 4.4. Carried.

11. Adjournment of Meeting: Time of Adjourn: 7:00pm.

Moved by: Sherry Jamieson



Mayor



CAO

Village of Halkirk

Cheque Listing For Account Payable

2022-Feb-10
9:12:13AM

<u>Cheque #</u>	<u>Cheque Date</u>	<u>CEO CAO</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Batch #</u>	<u>Amount</u>
20211389	2022-02-10		58	Alberta Municipal Services Corporation	671	3,612.99
20211390	2022-02-10		318	Alberta Municipalities		1,005.27
20211391	2022-02-10		54	AMSC Insurance Services Ltd.		30,926.77
20211392	2022-02-10		94	ATB Financial		2,805.05
20211393	2022-02-10		189	Bond-O Communications Ltd		5,965.05
20211394	2022-02-10		291	Munisight LTD, Attn: Munisight Accounts Receivable		232.76
20211395	2022-02-10		55	Paintearth Gas Coop Ltd.		8,666.35
20211396	2022-02-10		295	Trinus Technologies Inc.		156.14
20211397	2022-02-10		319	Utility Safety Partners		45.27
						<hr/>
						53,415.65
<hr/>						
Total						53,415.65

*** End of Report ***

ATB MASTERCARD ACCOUNTING

PAID TO:	AMOUNT:	COMMENT:
Staples/dollarama	\$ 1,039.62	Office supplies
Syban	\$ 52.45	Internet
Telus	\$ 96.51	Fire Cell phone/phone
Hotel	\$ 326.65	Council Supper
Telus	\$ 229.47	Admin Phone
Freight	\$ 124.82	Mats
ULINE	\$ 935.53	Office mats/Post Office**
Total	\$ 2,805.05	

Feb. 1st, 2021

Village of Halkirk

Cheque Listing For Council

2022-Feb-2
10:46:16AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20211383	2022-01-27	[REDACTED]				541.57
20211374	2022-01-13	Municipal Property Consultants (2009)	4032	PAYMENT ASSESSMENT SERVICES 2022	5,250.00	5,250.00
20211384	2022-01-27	[REDACTED]				488.97
20211385	2022-01-27	[REDACTED]				2,387.38
20211368	2022-01-13	Barchard Engineering Ltd.	22-0084	PAYMENT REPLACED GAS METERS	1,722.00	1,722.00
20211369	2022-01-13	Black Press Group	Dec 2021	PAYMENT CHRISTMAS AD	223.65	223.65
20211386	2022-01-31	Receiver General for Canada - PAYROLL DEDUCT.	Jan 2022	PAYMENT JANUARY PAYROLL DEDUCTION	765.15	765.15
20211378	2022-01-13	Palliser Regional Municipal Services	2204	PAYMENT 2022 REQUISITION FEE	1,296.41	1,296.41
20211370	2022-01-13	County of Paintearth	214270 5186	PAYMENT BRIC CENTER NOVEMBER WATER BILLING	1,680.75 2,330.44	4,011.19
20211381	2022-01-27		5289	PAYMENT DECEMBER WATER USAGE	2,650.71	2,650.71
20211366	2022-01-13	AMSC Insurance Services Ltd.	Dec 2021	PAYMENT DECEMBER POWER BILLING	3,163.44	3,163.44
20211377	2022-01-13	Paintearth Gas Coop Ltd.	Dec 2021	PAYMENT DECEMBER GAS BILLING	11,896.00	11,896.00
20211380	2022-01-13	UFA Cooperative Ltd.	December 2021	PAYMENT DEISEL FOR GARBAGE TRUCK	282.19	282.19
20211382	2022-01-27	Town of Castor	4863	PAYMENT FIRE RADIO EXPENSE 2021	5,185.44	5,185.44
20211367	2022-01-13	ATB Financial	Dec 2021	PAYMENT PHONE/POSTAGE/SUPPER/INTE	800.74	800.74
20211372	2022-01-13	Federation of Gas Coops	41676 41762	PAYMENT MEMBERSHIP ONE CALL DECEMBER	1,356.60 3.15	1,359.75
20211371	2022-01-13	East Central 911 Call Answer Society	22-026	PAYMENT 911 REQUISITION	224.00	224.00
20211376	2022-01-13	NextGen Automation	378405	PAYMENT PHOTOCOPIER DECEMBER	26.94	26.94
20211373	2022-01-13	Jim Renschler Construction Ltd	2375 2377	PAYMENT POST OFFICE DOOR REPAIR OFFICE RENOS	136.50 36,750.00	36,886.50
20211375	2022-01-13	Munisight LTD, Attn: Munisight Accounts Receivable	218404	PAYMENT ACCOUNTING SOFTWARE SUPP	232.76	232.76
20211387	2022-01-31	RECEIVER GENERAL FOR CANADA - FUEL CHAI	Jan. 2022	PAYMENT CARBON LEVY JANUARY	4,006.17	4,006.17
20211379	2022-01-13	Trinus Technologies Inc.	33909	PAYMENT INTERNET SECURITY	156.14	156.14

Total 83,557.10

*** End of Report ***

**Monthly Statement
Village of Halkirk
Month Ending January 31st, 2022**

GL Net Balance at End of Previous Month	\$ 338,072.76
Receipts for the Month	\$ 30,091.35
Interest	\$ 157.15
Grants Received	\$ -
Sub Total	\$ 368,321.26

LESS:	
Disbursements for the Month	\$ 86,695.31
Loans Paid	\$ -
Net Balance at End of the Month	\$ 281,625.95

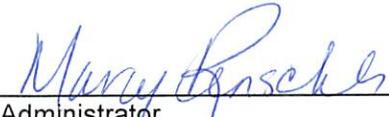
Balance at End of Month - Bank	\$ 296,441.60
Outstanding Deposit	\$ -
Cash on Hand at End of Month	\$ -
Sub Total	\$ 296,441.60

Less Outstanding Cheques	\$ 14,651.12
Net Balance at End of Month	\$ 281,790.48

Outstanding Cheques	
1359	\$ 462.50
1361	\$ 150.00
1364	\$ 889.58
1381	\$ 2,650.71
1382	\$ 5,185.44
1383	\$ 541.57
1386	\$ 765.15
1387	\$ 4,006.17
Total	\$ 14,651.12

This Statement is submitted to the Council this the 10th day of February 2022

General Account Bank Balance January 31st, 2022	\$ 296,441.60
Savings Account #1 Bank Balance January 31st, 2022	\$ 236,326.77
Savings Account #2 Bank Balance January 31st, 2022	\$ 109,743.67
Total	\$ 642,512.04



 Administrator



Village Of Halkirk
Minutes of Regular Meeting
February 10th, 2022

1. **Call to Order:** Mayor Thomas Schmidt called the meeting to order at 4:00pm. Present were Councillors: Dale Kent, Sherry Jamieson, CAO Marcy Renschler, and Media personnel Kevin Sabo. Guests: Terry Vockeroth – County of Paintearth.
2. **Adoption of Agenda:** Moved by Sherry Jamieson to approve the agenda. Carried.
3. **Adoption of Minutes**
 - 3.1 Thomas Schmidt moved to approve the January 13th, 2022 regular Meeting minutes. Carried.
4. **Financial Reports**
 - 4.1 Sherry Jamieson moved to approve the Accounts Payable for February 10th, 2022. Carried.
 - 4.2 Dale Kent moved to approve the Final Accounts Paid for January 31st, 2022. Carried.
 - 4.3 Sherry Jamieson moved to approve the Bank Reconciliation January 31st, 2022. Carried.
5. **Business From Previous Meeting:**
 - 5.1 **Viability Review:**

CAO Marcy Renschler reported that the Viability open house will be held at the Halkirk Community Hall – February 23rd, 2022 @ 6:30pm. Packages should be out this week to Residents. Voting to take place March 8th and 9th, 2022 at the Community Hall.
 - 5.2 **Cemetery Discussion:**

CAO Marcy Renschler has looked into Collumbariums and would like to set up a meeting date with Rocky Dahmer to discuss. Dale Kent moved to meet on Wednesday Feb. 16th – 9:00am. Carried.
 - 5.3 **Entry Sign:**

CAO Marcy Renschler had a conversation with Lucca from Behrends – they would like to come out and bring us lunch to discuss options etc. Sherry Jamieson moved to meet with Behrends on Feb. 22nd, 2022. Carried.
 - 5.4 **REP program:**

CAO Marcy Renschler reported that the various groups met – Elks, Senior’s Center, Curling Club, Hall Association – most felt it was good to leave as is and then if they want to host an event they can implement the REP for that event. Curling Club is hosting a bonspiel in March – REP in place – depending on current restrictions. Elks – stayed with Take out for the Sea Food Supper, but will be hosting a Comedian Night in April with REP in place – depending on current restrictions. HOWEVER, as of Feb. 9th, 2022 – the REP program has been suspended. Masking in place until Feb. 28th, 2022 if current hospitalizations decrease.

Kevin Sabo joined the meeting @ 4:45pm

6. **New Business :**

6.1 County of Paintearth

CAO Marcy Renschler reported on a letter received from the County of Paintearth regarding the increase to the Recreation and Services Grant from \$20,000 to \$22,000. A thank you letter will be sent from the Village of Halkirk.

6.2 County of Paintearth

CAO Marcy Renschler reported on a letter received from the County of Paintearth regarding the increase to the Cemetery Grant from \$800 to \$1,200. A thank you letter will be sent from the Village of Halkirk.

6.3 PEPS

Thomas Schmidt moved to accept the Paintearth Economic Partnership Society's newly revised bylaws. Carried.

6.4 Village of Halkirk Quality Management Plan – Gas Utility

Thomas Schmidt moved to accept the Village of Halkirk Quality Management Gas Utility Plan as presented. Carried.

6.5 Fire Fighter – Stephen Rayfield

Thomas Schmidt moved to give Cheryl Rayfield a donation of \$1,000 on behalf of the Village of Halkirk. Carried.

6.6 MSI Funding Agreement Two Year Extension

Thomas Schmidt moved to sign the MSI Funding Extension. Carried.

7. **Reports**

1. Council Reports:

Thomas attended a Hall Board meeting – looking for a janitor. They are looking at doing some repairs to equipment and building.

Sherry attended the Waste Management Meeting – they gave out money. Next grant intake is April 29th.

Sherry attended the PEPS meeting.

2. Administrator Report:

See attached

8. **Correspondence:**

9. **Date and Time of Next Meeting:** Regular meeting March 10th, 2022 4:00pm.

10. **In Camera Session:** As per FOIP requirements Section 1(e) to discuss Employee matters.
Nothing for in camera

11. **Adjournment of Meeting:** Time of Adjourn: 6:00pm.

Moved by: Sherry Jamieson



Mayor



CAO

Village of Halkirk

Cheque Listing For Account Payable

Cheque #	Cheque Date	CEO CAO	Vendor #	Vendor Name	Amount
				Batch #	696
20211404	2022-03-10		58	Alberta Municipal Services Corporation	3,117.88
20211405	2022-03-10		318	Alberta Municipalities	2,065.00
20211406	2022-03-10		94	ATB Financial	571.63
20211407	2022-03-10		35	Barchard Engineering Ltd.	395.80
20211408	2022-03-10		138	Brownlee LLP	204.75
20211409	2022-03-10		86	Castor & District FCSS	100.00
20211410	2022-03-10		271	Cody's Plumbing & Heating	147.00
20211411	2022-03-10		51	County of Paintearth	2,407.08
20211412	2022-03-10		71	East Central Alberta Catholic Separate School Divi	405.89
20211413	2022-03-10		179	Government of Alberta	4,859.17
20211414	2022-03-10		63	Halkirk Hall Association	300.00
20211415	2022-03-10		2	Municipal Property Consultants (2009)	210.23
20211416	2022-03-10		263	NextGen Automation	26.25
20211417	2022-03-10		112	OK Tire	1,469.91
20211418	2022-03-10		55	Paintearth Gas Coop Ltd.	8,618.03
20211419	2022-03-10		37	Red Deer River Municipal Users Group	28.00
20211420	2022-03-10		149	Red Deer River Watershed Alliance	56.00
20211421	2022-03-10		300	Renschler, Marcy	60.00
20211422	2022-03-10		295	Trinus Technologies Inc.	156.14
20211423	2022-03-10		65	UFA Cooperative Ltd.	117.17
11424	2022-03-10		62	Workers Compensation Board	744.25
					26,060.18
Total					26,060.18

*** End of Report ***

Village of Halkirk

4.2

Cheque Listing For Council

2022-Mar-1
3:05:44PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20211399	2022-02-28	Dietrich, Paul				
20211400	2022-02-28	Kent, Melody				
20211401	2022-02-28	Renschler, Marcy E				
20211391	2022-02-10	AMSC Insurance Services Ltd.	40081	PAYMENT VILLAGE INSURANCE 2022	30,926.77	30,926.77
20211395	2022-02-10	Paintearth Gas Coop Ltd.	Jan 2022	PAYMENT GAS RESALE	8,666.35	8,666.35
20211389	2022-02-10	Alberta Municipal Services Corporation	Jan 2022	PAYMENT JANUARY POWER BILL	3,612.99	3,612.99
20211388	2022-02-01	DuraBull Projects LTD	REPL-20211342 REPL-20211342	Replacement Cheque Replacement Cheque	1,365.00	1,365.00
20211392	2022-02-10	ATB Financial	Jan 2022	PAYMENT MATS/OFFICE SUPPLIES/PHONE	2,805.05	2,805.05
20211393	2022-02-10	Bond-O Communications Ltd	23804	PAYMENT SECURITY CAMERAS	5,965.05	5,965.05
20211394	2022-02-10	Munisight LTD, Attn: Munisight Accounts Receivable	220549	PAYMENT ACCOUNTING SUPPORT	232.76	232.76
20211396	2022-02-10	Trinus Technologies Inc.	34216	PAYMENT INTERNET SECURITY	156.14	156.14
20211390	2022-02-10	Alberta Municipalities	224	PAYMENT AUMA MEMBERSHIP	1,005.27	1,005.27
20211397	2022-02-10	Utility Safety Partners	174220	PAYMENT MEMBERSHIP	45.27	45.27
20211398	2022-02-16	Rayfield, Cheryl	Feb 2022	PAYMENT DONATION IN MEMORY OF HUSI	1,000.00	1,000.00

Total 59,220.50

*** End of Report ***

Village of Halkirk

General Ledger History Listing

Date From 2022-02-01 Date To 2022-02-28

General Ledger 3-00-121		Account Type Assets Operating	General Ledger Description Bank General ATB					Opening Balance 280,425.48		
Date	Description	Name	Reference	Type	Batch #	Cheque #	Account #	Debits	Credits	Balance
2022-02-03	CG. TOTAL BANK DEPO:			CR	673			1,600.07		282,025.55
2022-02-07	CG. TOTAL DIRECT DEP			CR	672			957.70		282,983.25
2022-02-07	CG. TOTAL ETRANSFER			CR	672			1,937.49		284,920.74
2022-02-08	CG. TOTAL BANK DEPO:			CR	674			665.25		285,585.99
2022-02-10	CG.ChequeBatchUpdate			CQ	671				(53,415.65)	232,170.34
2022-02-10	CG. TOTAL BANK DEPO:			CR	675			5,863.51		238,033.85
2022-02-11	CG. TOTAL ETRANSFER			CR	678			4,097.83		242,131.68
2022-02-16	CG.ChequeBatchUpdate			CQ	677				(1,000.00)	241,131.68
2022-02-16	CG. TOTAL BANK DEPO:			CR	679			1,881.97		243,013.65
2022-02-17	CG. TOTAL BANK DEPO:			CR	680			1,930.48		244,944.13
2022-02-23	CG. TOTAL ETRANSFER			CR	683			3,667.45		248,611.58
2022-02-24	CG. TOTAL BANK DEPO:			CR	684			16,645.24		265,256.82
2022-02-25	CG. TOTAL BANK DEPO:			CR	685			1,433.42		266,690.24
2022-02-28	CG. TOTAL BANK DEPO:			CR	686			561.33		267,251.57
2022-02-28	CG. TOTAL BANK DEPO:			CR	687			971.55		268,223.12
2022-02-28	February Interest	Interest		JE	694			120.16		268,343.28
2022-02-28	Payroll Update	MR	M202202	PR	682				(3,439.85)	264,903.43
Total								42,333.45	(57,855.50)	

*** End of Report ***

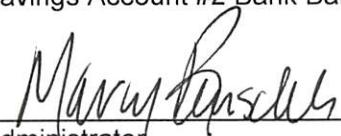
**Monthly Statement
Village of Halkirk
Month Ending February 28th, 2022**

GL Net Balance at End of Previous Month	\$ 281,790.48
Receipts for the Month	\$ 41,241.74
Interest	\$ 120.16
Grants Received	\$ -
Sub Total	\$ 323,152.38
LESS:	
Disbursements for the Month	\$ 69,079.69
Loans Paid	\$ -
Net Balance at End of the Month	\$ 254,072.69
Balance at End of Month - Bank	\$ 268,423.81
Outstanding Deposit	\$ 1,271.55
Cash on Hand at End of Month	\$ -
Sub Total	\$ 269,695.36
Less Outstanding Cheques	\$ 4,791.93
Net Balance at End of Month	\$ 264,903.43

Outstanding Cheques	
1359	\$ 462.50
1364	\$ 889.58
1399	\$ 323.99
1400	\$ 450.32
1401	\$ 2,665.54
Total	\$ 4,791.93

This Statement is submitted to the Council this the 10th day of March 2022

General Account Bank Balance February 28th, 2022	\$ 268,423.81
Savings Account #1 Bank Balance February 28th, 2022	\$ 236,319.99
Savings Account #2 Bank Balance February 28th, 2022	\$ 109,743.92
Total	\$ 614,487.72



 Administrator



Village Of Halkirk
Minutes of Regular Meeting
March 10th, 2022

1. **Call to Order:** Mayor Thomas Schmidt called the meeting to order at 4:10pm. Present were Councillors: Dale Kent, Sherry Jamieson, CAO Marcy Renschler, and Media personnel Kevin Sabo.
2. **Adoption of Agenda:** Moved by Dale Kent to approve the agenda. Carried.
3. **Adoption of Minutes**
 - 3.1 Thomas Schmidt moved to approve the February 10th, 2022 regular Meeting minutes. Carried.

Sgt. John Pike entered the meeting @4:12pm:

- Calls for the detachment have almost doubled since last year. Doing more calls, having more of a proactive presence, and patrolling more. Virtual Town Hall – March 14th – 25th, 2022. Castor Office not opened yet, hoping by end of April to have it staffed. Stats being accumulated will help to keep our area staffed. Sgt. Pike left the meeting at 5:00pm.

Colby Compton and Garrett Fuller entered the meeting @ 5:00pm:

- The Grad 2022 Class is asking for the use of the Bullarama Grounds for May 27th, 2022 for their Safe Grad party. Looking at 150 people in attendance ending at 3:00pm. Dale Kent moved to allow the Grad 2022 access to the Bullarama Grounds Building for a Safe Grad Party. Carried.

4. **Financial Reports**

- 4.1 Sherry Jamieson moved to approve the Accounts Payable for March 10th, 2022. Carried.
- 4.2 Sherry Jamieson moved to approve the Final Accounts Paid for February 28th, 2022. Carried.
- 4.3 Dale Kent moved to approve the Bank Reconciliation February 28th, 2022 Carried.

5. **Business From Previous Meeting:**

5.1 **Viability Review:**

CAO Marcy Renschler reported that the Viability Review and Vote have been completed. Although a lengthy process, it was determined that the Village Residents feel that Halkirk is Viable and they want to remain a Village. The Voter turn out was great. CAO Marcy Renschler compiled the list of requirements that Municipal Affairs will be mandating in a Ministerial Order and Council needs to make some decisions in the next couple of months.

5.3 **Entry Sign:**

CAO Marcy Renschler, Dale Kent, and Sherry Jamieson met with the Behrends team on Feb. 22nd, 2022 for lunch. The Behrends team will be sending us some information over the next couple of weeks. CAO Marcy Renschler also reported that she attended the Halkirk Elks meeting as they are interested in helping with costs for the sign.

6. New Business :**6.1 Alberta Transportation Water Grants Program:**

Thomas Schmidt moved to proceed with the Grant application to repair the intake pipes at the Lagoon and if successful the Village will use MSI funding to cover it's 25% of the costs incurred. Carried.

6.2 PEPS:

Thomas Schmidt moved to approve the expenditure for the Investment Coop that exceeded the current PEPS accepted budget. Carried.

6.3 Provincial Budget:

CAO Marcy Renschler reported that the Provincial budget was release Feb. 24th, 2022. MSI Capital Funding for the Village will be \$54, 888 and MSI Operating funding is \$25, 419. Federal Gas Tax, which is now called Canada Community Building Fund (CCBF) remains the same at \$50,000.

6.4 Statistic Canada:

CAO Marcy Renschler reported that Statistics Canada released its 2021 Census report. The Village saw a decline from 112 in 2016 to 92 in 2021.

6.5 ATCO Municipal Electric Distribution System Franchise Agreement:

Thomas Schmidt moved to extend the Franchise Agreement with ATCO for an additional 5 year term. Carried.

6.6 Water Reserves:

Thomas Schmidt made a motion to move \$7,000.00 out of Reserves to pay for water meters installed in 2021. Carried.

6.7 VILLAGE OF HALKIRK GOVERNANCE:

Sherry Jamieson moved to accept the Village of Halkirk's Interactions HR Organizational Enhancement Toolkit policies as presented. Carried.

6.8 PUBLIC WORKS AND UTILITIES:

Dale Kent moved to accept the Village of Halkirk's Interactions HR Municipal Organizational Enhancement toolkit Public Works and Utilities documents. Carried.

6.9 HEALTH AND SAFETY:

Thomas Schmidt moved to accept the Village of Halkirk's Interactions HR Municipal Organizational Enhancement toolkit Health and Safety documents. Carried.

Thomas Schmidt moved to approve the Village of Halkirk's Commitment to Health and Safety Program. Carried.

6.10 GRANT APPLICATIONS:

CAO Marcy Renschler reported that she applied for the Alberta Beverage Community Champions Grant with the maximum amount of \$20,000 to purchase 12 Dual Recycle/Trash bins. If successful, the Village has to commit to reporting monthly for one year, on how many cans/bottles have recycled. Following that requirement, the bins are the property of the Village.

CAO Marcy Renschler also applied for a Summer Career Placement Grant for a student to help out in June, July and August with Village Public Works.

6.11 ASSESSMENT AUDIT REPORT

Sherry Jamieson moved to accept the Tax Assessment Audit Executive Summary as presented. Carried.



Village Of Halkirk
Minutes of Regular Meeting
March 10th, 2022

1. **Call to Order:** Mayor Thomas Schmidt called the meeting to order at 4:10pm. Present were Councillors: Dale Kent, Sherry Jamieson, CAO Marcy Renschler, and Media personnel Kevin Sabo.
2. **Adoption of Agenda:** Moved by Dale Kent to approve the agenda. Carried.
3. **Adoption of Minutes**
 - 3.1 Thomas Schmidt moved to approve the February 10th, 2022 regular Meeting minutes. Carried.

Sgt. John Pike entered the meeting @4:12pm:

- Calls for the detachment have almost doubled since last year. Doing more calls, having more of a proactive presence, and patrolling more. Virtual Town Hall – March 14th – 25th, 2022. Castor Office not opened yet, hoping by end of April to have it staffed. Stats being accumulated will help to keep our area staffed. Sgt. Pike left the meeting at 5:00pm.

Colby Compton and Garrett Fuller entered the meeting @ 5:00pm:

- The Grad 2022 Class is asking for the use of the Bullarama Grounds for May 27th, 2022 for their Safe Grad party. Looking at 150 people in attendance ending at 3:00pm. Dale Kent moved to allow the Grad 2022 access to the Bullarama Grounds Building for a Safe Grad Party. Carried.

4. **Financial Reports**

- 4.1 Sherry Jamieson moved to approve the Accounts Payable for March 10th, 2022. Carried.
- 4.2 Sherry Jamieson moved to approve the Final Accounts Paid for February 28th, 2022. Carried.
- 4.3 Dale Kent moved to approve the Bank Reconciliation February 28th, 2022 Carried.

5. **Business From Previous Meeting:**

5.1 Viability Review:

CAO Marcy Renschler reported that the Viability Review and Vote have been completed. Although a lengthy process, it was determined that the Village Residents feel that Halkirk is Viable and they want to remain a Village. The Voter turn out was great. CAO Marcy Renschler compiled the list of requirements that Municipal Affairs will be mandating in a Ministerial Order and Council needs to make some decisions in the next couple of months.

5.3 Entry Sign:

CAO Marcy Renschler, Dale Kent, and Sherry Jamieson met with the Behrends team on Feb. 22nd, 2022 for lunch. The Behrends team will be sending us some information over the next couple of weeks. CAO Marcy Renschler also reported that she attended the Halkirk Elks meeting as they are interested in helping with costs for the sign.

6. New Business :**6.1 Alberta Transportation Water Grants Program:**

Thomas Schmidt moved to proceed with the Grant application to repair the intake pipes at the Lagoon and if successful the Village will use MSI funding to cover it's 25% of the costs incurred. Carried.

6.2 PEPS:

Thomas Schmidt moved to approve the expenditure for the Investment Coop that exceeded the current PEPS accepted budget. Carried.

6.3 Provincial Budget:

CAO Marcy Renschler reported that the Provincial budget was release Feb. 24th, 2022. MSI Capital Funding for the Village will be \$54, 888 and MSI Operating funding is \$25, 419. Federal Gas Tax, which is now called Canada Community Building Fund (CCBF) remains the same at \$50,000.

6.4 Statistic Canada:

CAO Marcy Renschler reported that Statistics Canada released its 2021 Census report. The Village saw a decline from 112 in 2016 to 92 in 2021.

6.5 ATCO Municipal Electric Distribution System Franchise Agreement:

Thomas Schmidt moved to extend the Franchise Agreement with ATCO for an additional 5 year term. Carried.

6.6 Water Reserves:

Thomas Schmidt made a motion to move \$7,000.00 out of Reserves to pay for water meters installed in 2021. Carried.

6.7 VILLAGE OF HALKIRK GOVERNANCE:

Sherry Jamieson moved to accept the Village of Halkirk's Interactions HR Organizational Enhancement Toolkit policies as presented. Carried.

6.8 PUBLIC WORKS AND UTILITIES:

Dale Kent moved to accept the Village of Halkirk's Interactions HR Municipal Organizational Enhancement toolkit Public Works and Utilities documents. Carried.

6.9 HEALTH AND SAFETY:

Thomas Schmidt moved to accept the Village of Halkirk's Interactions HR Municipal Organizational Enhancement toolkit Health and Safety documents. Carried.

Thomas Schmidt moved to approve the Village of Halkirk's Commitment to Health and Safety Program. Carried.

6.10 GRANT APPLICATIONS:

CAO Marcy Renschler reported that she applied for the Alberta Beverage Community Champions Grant with the maximum amount of \$20,000 to purchase 12 Dual Recycle/Trash bins. If successful, the Village has to commit to reporting monthly for one year, on how many cans/bottles have recycled. Following that requirement, the bins are the property of the Village.

CAO Marcy Renschler also applied for a Summer Career Placement Grant for a student to help out in June, July and August with Village Public Works.

6.11 ASSESSMENT AUDIT REPORT

Sherry Jamieson moved to accept the Tax Assessment Audit Executive Summary as presented. Carried.

7. **Reports**

1. **Council Reports:**

Thomas has not attended any meetings.

Sherry attended PEPS and the Clearview School Meetings.

Dale has not attended any meetings and is now the new janitor for the Hall Association.

Sherry Jamieson moved to replace Thomas Schmidt with Dale Kent on the BREOC committee with Thomas Schmidt remaining as the Alternate. Carried.

2. **Administrator Report:**

See attached

8. **Correspondence:**

9. **Date and Time of Next Meeting:** Regular meeting April 21st, 2022 @4:00pm.

10. **In Camera Session:** As per FOIP requirements Section 197(2) to discuss Village Property.

Sherry Jamieson moved Council into camera at 6:09pm.

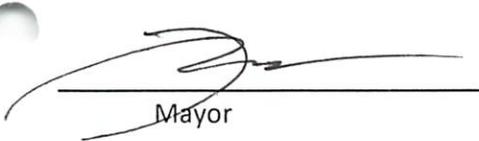
Sherry Jamieson moved Council out of camera at @ 6:29pm.

Thomas Schmidt moved to proceed with the disposal of the items in the Mini Arena. Carried.

Sherry Jamieson moved to accept Marcy Renschler's resignation for April 28th, 2022. Carried.

11. **Adjournment of Meeting:** Time of Adjourn: 6:48pm.

Moved by: Sherry Jamieson



Mayor



CAO

7. Reports

1. Council Reports:

Thomas has not attended any meetings.

Sherry attended PEPS and the Clearview School Meetings.

Dale has not attended any meetings and is now the new janitor for the Hall Association.

Sherry Jamieson moved to replace Thomas Schmidt with Dale Kent on the BREOC committee with Thomas Schmidt remaining as the Alternate. Carried.

2. Administrator Report:

See attached

8. Correspondence:

9. Date and Time of Next Meeting: Regular meeting April 21st, 2022 @4:00pm.

10. In Camera Session: As per FOIP requirements Section 197(2) to discuss Village Property.

Sherry Jamieson moved Council into camera at 6:09pm.

Sherry Jamieson moved Council out of camera at @ 6:29pm.

Thomas Schmidt moved to proceed with the disposal of the items in the Mini Arena. Carried.

Sherry Jamieson moved to accept Marcy Renschler's resignation for April 28th, 2022. Carried.

11. Adjournment of Meeting: Time of Adjourn: 6:48pm.

Moved by: Sherry Jamieson

Mayor

CAO



MINUTES

REGULAR MEETING OF COUNCIL

April 21, 2022 at 4:00 P.M.

		Mayor	Deputy Mayor	Councillor		
Call to Order						
	Present:	Thomas Schmidt	Dale Kent	Sherry Jamieson		
		CAO Marcy Renschler				
		<u>Time</u>				
Call to Order:		4:12 PM				
<u>Motion:</u>				<u>Moved By</u>	<u>Motion</u>	
1-2022	1 <u>Agenda Additions Deletions Adoption</u>					
		<i>Move to adopt the agenda, as presented</i>			Sherry Jamieson	CARRIED
	2 <u>Delegations</u>	Time: 4:20 PM	Kendra Walgenback RWA CPA LLP			
		<i>Move to accept the Audited Financial Statements end of December 31, 2021, as presented</i>				
2-2022				Thomas Schmidt	CARRIED	
	3 <u>Adoption of Previous Minutes</u>					
3-2022		Regular Meeting:	March 10, 2022	Sherry Jamieson	CARRIED	
4-2022		Special Meeting:	April 5, 2022	Dale Kent	CARRIED	
5-2022		Special Meeting:	April 7, 2022	Dale Kent	CARRIED	
	4 <u>Financial Reports</u>					
		<i>Move to approve the Accounts Payable for April 21, 2022</i>				
6-2022	4.1			Sherry Jamieson	CARRIED	
		<i>Move to approve Financials end March 31, 2022</i>				
7-2022	4.2			Thomas Schmidt	CARRIED	
		<i>Move to approve Bank Reconciliation end March 31, 2022</i>				
8-2022	4.3			Thomas Schmidt	CARRIED	
		<i>Move to direct Administration to research for Line of Credit Application</i>				
9-2022	4.4			Thomas Schmidt	CARRIED	
		<i>Move to direct Administration to explore the Village Banking accounts</i>				
10-2022	4.5			Thomas Schmidt	CARRIED	

VILLAGE OF HALKIRK

5 Old Business

	5.1	<u>Entry Sign:</u> Design and Quote for the new sign to be provided by Behrends in the next few		
	5.2	<u>Alberta Transportation Water Grants Program:</u> The Lagoon project is found eligible for cost share funding The project cannot start until funding approval by the Ministry is in place <i>Move to accept the letter received by the Village as information.</i>	Sherry Jamieson	CARRIED
11-2022				
	5.3	<u>Alberta Beverage Community Champions Grant:</u> Grant Application was approved for \$20,000 Recycle / Garbage bins are in production Expected Delivery by the end of May 2022 <i>Move to accept the letter received by the Village as information.</i>	Sherry Jamieson	CARRIED
12-2022				
	5.4	<u>PEPS Additional Expense</u> <i>Move to approve additional expense for \$14,000 to the PEPS Budget for Phase II of the Regional Connectivity Strategy for the region.</i>	Thomas Schmidt	CARRIED
13-2022				
	5.5	<u>Patch Paving Reserves</u> <i>Move to seek further clarification on the</i>	Sherry Jamieson	CARRIED
14-2022				
15-2022	5.6	<u>Federation of Gas COOPs Operations and Maintenance Audit</u> Operations and Maitenenance Audit on the Gas System to take place on April 28, <i>Move to accept the letter received by the Village as information.</i>	Thomas Schmidt	CARRIED
	5.7	<u>Halkirk Elks Bullarama Sponsorship</u> <i>Move to table the sponsorship request</i>	Sherry Jamieson	CARRIED
16-2022				

VILLAGE OF HALKIRK

6 New Business

17-2022	<p>6.1 <u>Swearing in of new CAO, Tamara Sloboda</u> Commissioner of Oaths, Marcy Renschler, conducted the swearing in ceremony for newly appointed CAO, Tamara Sloboda. <i>Move to appoint Tamara Sloboda as the new Chief Administrative Officer, for the Village of Halkirk effective immediately</i></p>	Dale Kent	CARRIED
18-2022	<p>6.2 <u>Appointments:</u> 6.2.a. - Signing Authority for ATB <i>Move to appoint CAO Tamara Sloboda as the Signing authority on all the bank accounts for the Village of Halkirk</i></p>	Thomas Schmidt	CARRIED
19-2022	<p>6.2.b. - Director of Emergency Management <i>Move to appoint CAO Tamara Sloboda as the Director of Emergency Management (DEM) for the Village of Halkirk</i></p>	Thomas Schmidt	CARRIED
20-2022	<p>6.3 <u>Viability Review - Ministerial Order #023/22</u> Ministerial Order #023/22 received on April 8, 2022 Response Requested by the Ministry by June 1, 2022 CAO, Tamara Sloboda, addressed to Council the need to plan and book for a Strategic Planning, Special Meeting <i>Move to have a Special Meeting, in Closed Session, by Council and CAO, on May 15, 2022 at 9:00 AM</i> CAO, Tamara Sloboda, to draft letter to the Ministry as a response to the Ministerial Order Received by Council <i>Move to have the Regular Council Meeting scheduled for May 25, 2022 at 6:30 PM</i></p>	Sherry Jamieson	CARRIED
21-2022		Dale Kent	CARRIED
22-2022	<p>6.4 <u>Integrity Management Program</u> <i>Move to accept the 2022 Village of Halkirk IMP with updated contacts.</i></p>	Sherry Jamieson	CARRIED
23-2022	<p><u>Subdivision Planning</u> <i>Move to direct the Administration to incorporate subdivision into Strategic Planning report</i></p>	Thomas Schmidt	CARRIED
24-2022	<p><u>Disposal of Assrts Insurance</u> <i>Move to include Disposal Assets and Insurance rates into Strategic Planning Report</i></p>	Thomas Schmidt	CARRIED



VILLAGE OF HALKIRK

7 Reports

7.1

Council Reports

- Councillor Sherry Janieson attended Hall Board Meeting and PEPS; PEPS is working on Fiber Internet for the Region and an Investment Group
- Councillor Dale Kent attended the BREOC Startegic Planning meeting

8 Correspondence:

8.1

County of Paintearth

Councillor Terry Vockeroth reported that the County would like to meet to discuss funding options

Move to close the Council Meeting for the Closed Session and invite in-coming CAO Tamara Sloboda as well as outgoing CAO Marcy Renschler into the inclosed session

25-2022

Thomas Schmidt CARRIED

9 In Camera Session: Start at 6:53 PM as per

- FOIP Section S.17 - Third Party Personal Privacy
- FOIP Section S21, S22, S23 and S24 - Intergovernmental Relations
- FOIP Section S25, S26, S27, S28 and S29 - Economic and other interests

Move to reenter into the Open Regular

26-2022

Council Meeting at 7:07 PM Thomas Schmidt CARRIED

10 MOTION TO ADJOURN

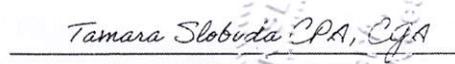
27-2022

at 7:10 PM *Motion to adjourn the meeting.*

Dale Kent

CARRIED


Thomas Schmidt, Mayor


Tamara Sloboda, CPA, CJA

Tamara Sloboda, CAO



May 25, 2022

Date Adopted



MINUTES

SPECIAL MEETING OF COUNCIL

May 15th, 2022 at 9:00 A.M to 12:00 P.M.

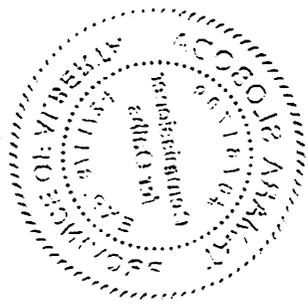
	Mayor	Deputy Mayor	Councillor
Call to Order			
Present:	Thomas Schmidt	Dale Kent	
Regrets:			Sherry Jamieson
	CAO		
Present:	Tamara Sloboda		
	<u>Time</u>		
Call to Order:	9:10 AM		
Motion:		Moved By	Motion
28-2022 1	<u>Agenda Additions Deletions Adoption</u>		
	<i>Move to adopt the agenda, as presented</i>		Dale Kent CARRIED
	<i>Move to close the Council Meeting for the Closed Session and invite CAO Tamara Sloboda into the closed session</i>		
29-2022 2		Thomas Schmidt	CARRIED
	3 <u>In Camera Session: Start at 9:12 AM as per</u>		
	- FOIP Section S.17 - Third Party Personal Privacy		
	- FOIP Section S21, S22, S23 and S24 - Intergovernmental Relations		
	- FOIP Section S25, S26, S27, S28 and S29 - Economic and other interests		
	<i>Move to reenter into the Open Special Council Meeting at 11:55 AM</i>		
30-2022		Daler Kent	CARRIED
	4 <u>MOTION TO ADJOURN</u>		
31-2022	at 12:00 PM <i>Motion to adjourn the meeting.</i>		Thomas Schmidt CARRIED


 Thomas Schmidt, Mayor


 Tamara Sloboda, CPA, CGA
 Tamara Sloboda, CAO



May 25, 2022
 Date Adopted





MINUTES

REGULAR MEETING OF COUNCIL

MAY 25, 2022 at 6:30 P.M.

	Mayor	Deputy Mayor	Councillor
Present:	Thomas Schmidt	Dale Kent	Sherry Jamieson
Regrets:			
Present:	CAO		
	Tamara Sloboda		

		Time		
Call to Order:	1	6:32 PM		
Motion:	2	Agenda Additions Deletions Adoption	Moved By	Motion
32-2022		<i>Move to adopt the agenda, as presented</i>	Sherry Jamieson	CARRIED
Motion:	3	Adoption of Previous Minutes		
33-2022	3.1	Regular Meeting: April 21, 2022 <i>Move to approve the Minutes for April 21, 2022, as presented.</i>	Thomas Schmidt	CARRIED
34-2022	3.2	Special Meeting: May 15, 2022 <i>Move to approve the Minutes for May 15, 2022, as presented.</i>	Thomas Schmidt	CARRIED

		4	Financial Reports		
35-2022	4.1	Accounts Payable - April 21, 2022 <i>Move to approve Accounts Payable, as presented.</i>	Sherry Jamieson	CARRIED	
36-2022	4.2	Bank Reconciliation - end of April 2022 <i>Move to approve Bank Reconciliation at the end of April, 2022, as presented.</i>	Dale Kent	CARRIED	
37-2022	4.3	Restricted Cash for Grants as per AFS-2021 - to Transfer to Reserves <i>Move to approve transfer in the amount of \$39,551.13 from ATB Acct #5801 to ATB Acct #5802, as presented.</i>	Thomas Schmidt	CARRIED	
38-2022	4.4	ATB Line of Credit - Borrowing Bylaw #008-2022 - \$500,000 <i>Move to approve FIRST READING for the bylaw #008-2022, as presented.</i>	Dale Kent	CARRIED	
39-2022	4.5	Capital Budget for 5+ (Year 2022 to Year 2027) <i>Move to approve Capital Budget 2022 - 2027, as presented.</i>	Sherry Jamieson	CARRIED	

July 12 Accepted

VILLAGE OF HALKIRK

		4.6	Operating Budget for 3+ (Year 2022 to Year 2025); Budget for Year ending Dec.31.2022		
40-2022			<i>Move to approve Operating Budget for fiscal year 2022, ending Dec.31.2022, as presented.</i>	Sherry Jamieson	CARRIED
41-2022			<i>Move to approve Operating Budget 2022 - 2025, as presented</i>	Thomas Schmidt	CARRIED
		4.7	Tax rates Bylaw #007-2022		
42-2022			<i>Move to approve FIRST READING for the bylaw #007-2022, as presented.</i>	Thomas Schmidt	CARRIED
43-2022			<i>Move to approve SECOND READING for the bylaw #007-2022, as presented.</i>	Sherry Jamieson	CARRIED
44-2022			<i>Move to approve THIRD READING for the bylaw #007-2022, as presented.</i>	Dale Kent	CARRIED
45-2022			<i>Move to approve FINAL READING for the bylaw #007-2022, as presented.</i>	Thomas Schmidt	CARRIED

5		NEW Business			
	5.1		2021 Land - Request for Auction Info		
46-2022		5.1.1.	<i>Move to approve date and time of the public action as determined by Taxervice</i>	Sherry Jamieson	CARRIED
47-2022		5.1.2.	<i>Move to approve the terms and conditions of sale for the 2022 public auction, as presented by Taxervice received via email on May 18, 2022</i>	Dale Kent	CARRIED
48-2022		5.1.3.	a) <i>Move to approve establish a reserve bit that is as close as reasonable possible to the Market value of the property set on the public auction</i>	Thomas Schmidt	CARRIED
49-2022			b) <i>Move to approve that the land value is to be used as market values/reserve bids</i>	Dale Kent	CARRIED
50-2022			c) <i>reflect the current market values, or there is concern whether this is the case, the assessor is to update the assessment.</i>	Thomas Schmidt	CARRIED

6		BYLAWS			
	6.1		Nuisance - Untidy and Unsightly Property Bylaw #002-2022		
51-2022			<i>Move to approve FIRST READING for the bylaw #002-2022, as presented.</i>	Sherry Jamieson	CARRIED
	6.2		Animal Control - Bylaw #006-2022		
52-2022			<i>Move to approve FIRST READING for the bylaw #006-2022, as presented.</i>	Dale Kent	CARRIED
	6.3		Campground - Bylaw #003-2022		
53-2022			<i>Move to approve FIRST READING for the bylaw #003-2022, as presented.</i>	Thomas Schmidt	CARRIED
	6.4		Fees and Rates for the Campground - Bylaw #004-2022		
54-2022			<i>Move to approve FIRST READING for the bylaw #004-2022, as presented.</i>	Thomas Schmidt	CARRIED

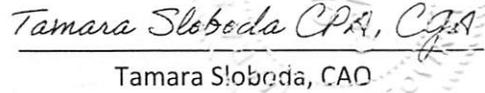
VILLAGE OF HALKIRK

7		VIABILITY REVIEW - Ministerial Order #023/22			
	7.1		<u>Sustainable Governance to address:</u> Council practices & procedures; Compliance with legislation; Citizen engagement; Startegic planning; Regional collaboration		
55-2022	7.1.a.		<i>Move to complete bylaw review to address the needs and interests of the community</i>	Sherry Jamieson	CARRIED
56-2022	7.1.b.		<i>Move to approve posting ad to hire, part-time, bylaw enforcement officer</i>	Thomas Schmidt	CARRIED
57-2022	7.1.c.		<i>Move to approve and direct the Administration on research regarding app "LOOP"</i>	Sherry Jamieson	CARRIED
	7.2		<u>Administration and Operations:</u> Move to complete plan for services review, staffing needs and capital for 10 years		
58-2022	7.2.a.			Thomas Schmidt	CARRIED
59-2022	7.2.b.		<i>Move to review existing service agreements and to formalize the current agreements by ensuring common expectations are communicated to future Council(s)</i>	Dale Kent	CARRIED
	7.3		<u>Infrastructure:</u> Move to provide direction to Administration to assess the needs and dispose of buildings and equipment not integral to municipal operations		
60-2022	7.3.a.			Thomas Schmidt	CARRIED
61-2022	7.3.b.		<i>Move to provide direction to Administration to develop 10-year plan addressing critical repairs, maintenance and replacements identified in the infrastructure study.</i>	Thomas Schmidt	CARRIED
	7.4		<u>Service to Residents:</u> Move to provide direction to Administration to review all membership agreements with community service providers and to ensure they are aligned with municipal goals and expectations		
62-2022	7.4.a.			Sherry Jamieson	CARRIED
63-2022	7.4.b.		<i>Move to provide direction to Administration to develop policy and procedures on funding support to community organizations and events</i>	Thomas Schmidt	CARRIED
	7.5		<u>Finances Assessment Taxation</u> Move to provide direct to Administration to review "Utility Fees" and to ensure full cost-recovery including: emergency repairs, invoicing and allocations to reserves for infrastructure replacements.		
64-2022	7.5.a.			Daler Kent	CARRIED

VILLAGE OF HALKIRK

8				
<u>REPORTS by Council & Administration</u>				
9				
<u>CORRESPONDENCE</u>				
65-2022	9.1	<u>Alberta Utilities Commission</u> <i>Move to accept the letter as information and draft a letter from the Village of Halkirk as well.</i>	Thomas Schmidt	CARRIED
66-2022	9.2	<u>Federation of Alberta Gas Co-Ops Ltd. - May 10, 2022</u> <i>Move to accept the email message for information, as received.</i>	Sherry Jamieson	CARRIED
67-2022	9.3	<u>Community Policing Report</u> <i>Move to accept the report for information, as received.</i>	Thomas Schmidt	CARRIED
68-2022	9.4	<u>Luncheon</u> <i>Move to accept the invitation, as received.</i>	Thomas Schmidt	CARRIED
69-2022	9.5	<u>Red Deer River Municipal Users Group</u> <i>Move to accept the report for information, as received.</i>	Sherry Jamieson	CARRIED
70-2022	9.6	<u>2022 Municipal Leaders' Caucuses</u> <i>Move to accept the registration for information, as received.</i>	Sherry Jamieson	CARRIED
10				
<u>DATE(s) for COUNCIL MEETINGS</u>				
71-2022		Schedule for Regular Council Meetings: - June 22, 2022 @ 6:30PM - July 20, 2022 @ 6:30PM - August 24, 2022 @ 6:30PM - September 21, 2022 @ 6:30PM - October 19, 2022 @ 6:30PM - November 23, 2022 @ 6:30PM - December 21, 2022 @ 6:30PM <i>Move to accept the schedule for Regular Council Meetings, as presented.</i>	Sherry Jamieson	CARRIED
11				
<u>MOTION TO ADJOURN</u>				
72-2022	TIME:	8:42 PM	<i>Motion to adjourn the meeting.</i>	Thomas Schmidt CARRIED


Thomas Schmidt, Mayor


Tamara Sloboda, CAO

June 22, 2022
Date Adopted



MINUTES

REGULAR MEETING OF COUNCIL

JUNE 22, 2022 at 6:30 P.M.

	Mayor	Deputy Mayor	Councillor
Present:	Thomas Schmidt	Dale Kent	Sherry Jamieson
Regrets:			
	CAO		
Present:	Tamara Sloboda		

		Time	
Call to Order:	1	6:35 PM	
Motion:			Moved By Motion
	2	<u>Agenda Additions Deletions Adoption</u>	
87-2022		<i>Move to adopt the agenda, as presented</i>	Sherry Jamieson CARRIED
	3	<u>Adoption of Previous Minutes</u>	
88-2022	3.1	Regular Meeting: May 25, 2022 <i>Move to approve the Minutes for May 25, 2022, as presented</i>	Thomas Schmidt CARRIED
	4	<u>Delegations</u>	
	4.1	Registered Residents speaking towards the proposed bylaws	
	4.2	Non-Registered Residents speaking towards the proposed bylaw	

VILLAGE OF HALKIRK

5		Financial Borrowing Bylaw	
89-2022	5.1	ATB Line of Credit - Bylaw #008-2022. Borrowing bylaw for \$500,000 <i>Move to approve the "Borrowing Bylaw ATB Line of Credit" Bylaw #008-2022 for the first reading, as presented.</i>	Sherry Jamieson CARRIED
90-2022		<i>Move to approve the "Borrowing Bylaw ATB Line of Credit" Bylaw #008-2022 for the second reading, as presented.</i>	Dale Kent CARRIED
91-2022		<i>Move to approve the "Borrowing Bylaw ATB Line of Credit" Bylaw #008-2022 for the third and final reading, as presented.</i>	Thomas Schmidt CARRIED

6		Community Bylaws	
92-2022	6.1	Nuisance - Untidy - and Unsightly Property - Bylaw #002-2022 <i>Move to approve the "Nuisance - Untidy - and - Unsightly Property" Bylaw for the first reading, as presented.</i>	Sherry Jamieson CARRIED
93-2022	6.2	Animal Control - Bylaw #006-2022 <i>Move to approve the "Animal Control" Bylaw for the first reading, as discussed, modified and motioned.</i>	Thomas Schmidt CARRIED
94-2022	6.3	Campground - Bylaw #003-2022 <i>Move to approve the "Campground" Bylaw for the first reading, as presented.</i>	Dale Kent CARRIED
95-2022	6.4	Fees and Rates for the Campground - Bylaw #004-2022 <i>Move to approve the "Fees and Rates for the Campground" Bylaw for the first reading, as presented.</i>	Dale Kent CARRIED

VILLAGE OF HALKIRK

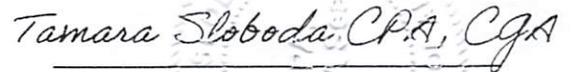
7		<u>BUSINESS</u>			
96-2022	7.1		10-Year Capital Plan (2022 to 2032)	Thomas Schmidt Sherry Jamieson	CARRIED
			<i>Move to approve "10-Year Capital Plan", as presented</i>		
97-2022	7.2		Capital Plan 2022	Dale Kent	CARRIED
			<i>Move to approve "Capital Plan for 2022, as presented</i>		
98-2022	7.3		Ministerial letter AR 108633	Sherry Jamieson	CARRIED
			<i>Move to accept the letter for information, as received</i>		
99-2022	7.4		2022 AUMA Convention and Trade Show - Sept.21-23.2022	Thomas Schmidt	CARRIED
			<i>Move to direct Administration to send regrets for this year's Convention due to lack of funding</i>		

8		<u>REPORTS</u>			
100-2022	8.1		Council reports	Sherry Jamieson	CARRIED
			<i>Motion to accept the reports, as presented</i>		
101-2022	8.2		Administration Report - Auction for Land #46-2022	Dale Kent	CARRIED
			<i>Move to approve the auction date as set, sept.22.2022 at 2:00Pm</i>		
102-2022			<i>Move to appoint CAO, as the Auctioneer for the event if an Auctioneer can not be appointed.</i>	Thomas Schmidt	CARRIED

9		<u>CORRESPONDENCE</u>			
103-2022	9.1		Municipal Affairs - Ministerial Order #15-2022 - 2022 DIP Credit Adjustments	Sherry Jamieson	CARRIED
			<i>Motion to accept the credit adjustments for the DIP, as presented by the Ministry</i>		
6		<u>MOTION TO ADJOURN</u>			
104-2022	TIME:	8:34 PM	<i>Motion to adjourn the meeting</i>	Dale Kent	CARRIED



Thomas Schmidt, Mayor



Tamara Sloboda, CAO



August 24, 2022
Date Adopted



MINUTES

SPECIAL MEETING OF COUNCIL

July 07, 2022 at 6:30 P.M.

	Mayor	Deputy Mayor	Councillor
Present:	Thomas Schmidt	Dale Kent	Sherry Jamieson
Regrets:			
	CAO		
Present:	Tamara Sloboda		

		Time		
Call to Order:	1	6:34 PM		
Motion:			Moved By	Motion
	2	<u>Agenda Additions Deletions Adoption</u>		
73-2022		<i>Move to adopt the agenda, as presented</i>	Sherry Jamieson	CARRIED
	3	<u>Delegations</u>		
	3.1	Registered Residents speaking towards the proposed bylaws		
	3.2	Non-Registered Residents speaking towards the proposed bylaw		

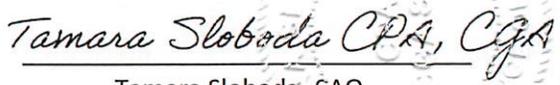
		<u>Community Bylaws</u>		
	4.1	Campground - Bylaw #003-2022		
74-2022		<i>Move to approve the "Campground" Bylaw for the second reading, as presented.</i>	Sherry Jamieson	CARRIED
75-2022		<i>Move to approve the "Campground" Bylaw for the third and final reading, as presented.</i>	Dale Kent	CARRIED
	4.2	Fees and Rates for the Campground - Bylaw #004-2022		
76-2022		<i>Move to approve the "Fees and Rates for the Campground" Bylaw for the second reading, as presented.</i>	Thomas Schmidt	CARRIED
77-2022		<i>Move to approve the "Fees and Rates for the Campground" Bylaw for the third and final reading, as presented.</i>	Dale Kent	CARRIED
	4.3	Nuisance - Untidy - and Unsightly Property - Bylaw #002-2022		
78-2022		<i>Move to approve the "Nuisance - Untidy - and - Unsightly Property" Bylaw for the second reading, as presented.</i>	Dale Kent	CARRIED
79-2022	Rescind Bylaw #87-154	<i>Move to approve the "Nuisance - Untidy - and - Unsightly Property" Bylaw for the third and final reading, as presented.</i>	Sherry Jamieson	CARRIED
	4.4	Animal Control - Bylaw #006-2022		
80-2022		<i>Move to approve the "Animal Control" Bylaw for the second reading, as discussed, modified and motioned.</i>	Dale Kent	CARRIED
81-2022	Rescind Bylaw #93-2 and 127 and 2020-3	<i>Move to approve the "Animal Control" Bylaw for the third and final reading, as discussed, modified and motioned.</i>	Sherry Jamieson	CARRIED

VILLAGE OF HALKIRK

5		NEW Bylaws		
82-2022	5.1	"Business Licence" Bylaw #9-2022	Thomas Schmidt Sherry Jamieson	CARRIED
		<i>Move to approve the "Business Licence" Bylaw for the first reading, as presented.</i>		
83-2022	5.2	"Traffic Control" Bylaw #10-2022	Thomas Schmidt Dale Kent	CARRIED
		<i>Move to approve drafting the bylaw, as discussed.</i>		
84-2022	5.3	"Destruction of Records and Documents Disposal of Municipal Property" Bylaw #11-2022	Thomas Schmidt Sherry Jamieson	CARRIED
		<i>Move to approve drafting the bylaw, as discussed.</i>		
85-2022	5.4	"Cemetery" Bylaw #11-2022	Sherry Jamieson Dale Kent	CARRIED
		<i>Move to approve drafting the bylaw, as discussed.</i>		
6		MOTION TO ADJOURN		
86-2022	TIME:	8:14 PM	<i>Motion to adjourn the meeting.</i>	Dale Kent CARRIED



 Thomas Schmidt, Mayor



 Tamara Sloboda, CAO



July 19, 2022
 Date Adopted



MINUTES

REGULAR MEETING OF COUNCIL

JULY 20, 2022 at 6:30 P.M.

	Mayor	Deputy Mayor	Councillor
Present:	Thomas Schmidt	Dale Kent	Sherry Jamieson
Regrets:			
Present:	CAO		
	Tamara Sloboda		

		Time		
Call to Order:	1	6:30 PM		
Motion:	2	<u>Agenda Additions Deletions Adoption</u>		Moved By
105-2022		<i>Move to adopt the agenda, as presented</i>	Dale Kent	CARRIED
	3	<u>Adoption of Previous Minutes</u>		
106-2022	3.1	Special Meeting: July 7, 2022 <i>Move to approve the Minutes for July 07, 2022, as presented.</i>	Sherry Jamieson	CARRIED
	4	<u>Delegations</u>		
107-2022	4.1	Doris, Tobler - regarding parking and blocking access to fire trucks <i>Motion to review "Fire" bylaw</i>	Thomas Schmidt	CARRIED
	5	<u>Financial Borrowing Bylaw</u>		
108-2022	5.1	ATB Line of Credit - Bylaw #008-2022. Borrowing bylaw for \$500,000 - Commitment letter received from ATB <i>Move to accept commitment letter issued by ATB, as presented</i>	Sherry Jamieson Dale Kent (seconded)	CARRIED
109-2022	5.2	Financial Information as of June 30, 2022 <i>Move to accept the financial reports for the Village of Halkirk, as presented.</i>	Dale Kent	CARRIED

VILLAGE OF HALKIRK

6		OLD BUSINESS		
	6.1	Canada Summer Student Application		
110-2022		<i>Move to accept the response, as denied for the grant application, as received.</i>	Thomas Schmidt	CARRIED
	6.2	Fireworks - end of August 2022		
111-2022		<i>Move to approve funding for the fireworks, as per previous fiscal year.</i>	Sherry Jamieson	CARRIED
	6.3	Entry Sign - Design quoted by Behrends		
112-2022		<i>Move to table the item until January 2023</i>	Sherry Jamieson	CARRIED
	6.4	Off - Leash Park		
113-2022		<i>Move to approve baseball field to be repurposed for "off-leash park"</i>	Thomas Schmidt Sherry Jamieson (seconded)	CARRIED

7		NEW BUSINESS		
	7.1	Halkirk Hall Association		
114-2022		<i>Move to renew lease for the Hall Association</i>	Thomas Schmidt Sherry Jamieson	CARRIED
	7.2	Community Revitalization Levy		
115-2022		<i>Move to table the item until further communication by Council</i>	Dale Kent	CARRIED
	7.3	Mini Arena Structure		
116-2022		<i>Move to remove the item into the in-Camera session FOIP S.25, S.26, S.27, S.28, S.29</i>	Sherry Jamieson	CARRIED
	7.4	Call to Action - RCMP		
117-2022		<i>Move to provide direction to Administration and provide support for the RCMP "Call to Action"</i>	Sherry Jamieson Dale Kent (seconded)	CARRIED
	7.5	RCMP Steno Support		
118-2022		<i>Move to approve funding request for \$525 for 2022</i>	Sherry Jamieson Dale Kent (seconded)	CARRIED
	7.6	Special Meeting of Council RE: Bylaws		
119-2022		<i>Move to approve Special Meeting regarding "Bylaws" for August 9, 2022 at 12:00 PM</i>	Thomas Schmidt	CARRIED

VILLAGE OF HALKIRK

8		REPORTS		
120-2022	8.1	Council reports	Dale Kent	CARRIED
		<i>Motion to accept the reports, as presented</i>		
121-2022	8.2	Administration Report - Utility Billing Review process	Sherry Jamieson	CARRIED
		<i>Move to accept for information report, as presented; Move to proceed and charge utility accounts as per bylaw approved by Council</i>		

9		CORRESPONDENCE			
122-2022	9.1	Ministerial Order #023-22 and 059-22	Thomas Schmidt Sherry Jamieson	CARRIED	
		<i>Move to accept the Ministerial Order received from Municipal Affairs MO #059-22, as received</i>			
123-2022	9.2	Mobile Wireless Services Contract and procurement	Dale Kent	CARRIED	
		<i>Move to accept the information regarding the agreement that is expiring end of Dec.31.2022, as received</i>			
124-2022	9.3	Alberta Transportation Hwy 12 Construction	Sherry Jamieson	CARRIED	
		<i>Move to accept the resurfacing report received, as presented.</i>			
125-2022	9.4	Sustainability Initiative program Guidelines - released by Municipal Affairs - June 22, 2022	Sherry Jamieson	CARRIED	
		<i>Move to accept the operating and capital program guidelines, as presented</i>			
6		MOTION TO ADJOURN			
126-2022	TIME:	8:45 PM	<i>Motion to adjourn the meeting.</i>	Dale Kent	CARRIED

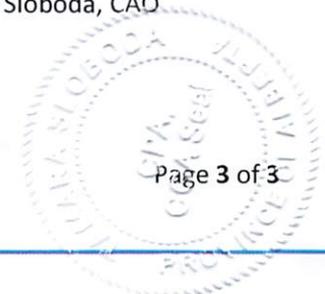

Thomas Schmidt, Mayor

Tamara Sloboda CPA, CGA

Tamara Sloboda, CAO

August 24, 2022

Date Adopted





MINUTES

SPECIAL MEETING OF COUNCIL

AUGUST 09, 2022 at 12:00 P.M.

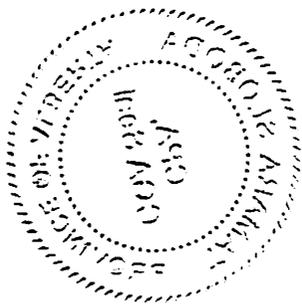
	Mayor	Deputy Mayor	Councillor
Present:	Thomas Schmidt	Dale Kent	Sherry Jamieson
Regrets:			
Present:	CAO		
	Tamara Sloboda		

		Time		
Call to Order:	1	12:00 PM		
Motion:	2	<u>Agenda Additions Deletions Adoption</u>	Moved By	Motion
127-2022		<i>Move to adopt the agenda, as presented</i>	Sherry Jamieson	CARRIED
	3	<u>Delegations</u>		
	3.1	Registered Residents speaking towards the proposed bylaws		
	4	<u>NEW BYLAWS</u>		
	4.1	Business Licence Bylaw# 9-175-2022 <i>Move to approve SECOND READING for the "Business Licence" Bylaw #9-175-2022, as presented.</i>	Thomas Schmidt	CARRIED
128-2022				
	4.2	Traffic Control Bylaw #10-176-2022 <i>Move to approve FIRST READING for the "Traffic Control" bylaw #10-176-2022, as presented.</i>	Sherry Jamieson	CARRIED
129-2022				
	4.3	Cemetery Bylaw #12-178-2022 <i>Move to approve FIRST READING for the "Cemetery" bylaw # 12-176-2022, as presented.</i>	Thomas Schmidt	CARRIED
130-2022				
	6	<u>MOTION TO ADJOURN</u>		
131-2022	TIME:	12:40 PM	<i>Motion to adjourn the meeting.</i>	Dale Kent CARRIED


Thomas Schmidt, Mayor


Tamara Sloboda CPA, CGA
CAO

Date Adopted: August 24, 2022





MINUTES

REGULAR MEETING OF COUNCIL

AUGUST 24, 2022 at 6:30 P.M.

	Mayor	Deputy Mayor	Councillor
Present:	Thomas Schmidt	Dale Kent	Sherry Jamieson
Regrets:			
	CAO		
Present:	Tamara Sloboda		

		Time		
Call to Order:	1	6:30 PM		
Motion:			Moved By	Motion
	2	<u>Agenda Additions Deletions Adoption</u>		
132-2022		<i>Move to adopt the agenda including additions, as discussed and updated agenda</i>	Sherry Jamieson	CARRIED
	3	<u>Adoption of Previous Minutes</u>		
	3.1	Regular Meeting: June 22, 2022		
133-2022		<i>Move to approve the Minutes for June 22, 2022, as presented.</i>	Sherry Jamieson	CARRIED
	3.2	Regular Meeting: July 20, 2022		
134-2022		<i>Move to approve the Minutes for July 20, 2022, as presented.</i>	Thomas Schmidt	CARRIED
	3.3	Special Meeting: August 9, 2022		
135-2022		<i>Move to approve the Minutes for August 09, 2022, as presented.</i>	Sherry Jamieson	CARRIED

VILLAGE OF HALKIRK

4		Delegations		
136-2022	4.1	RCMP - John Pike "Community Policing Report"		
		<i>Motion to direct the Administration to research and provide more information regarding motion detector lights for Parks & Recreation grounds</i>	Thomas Schmidt	CARRIED
137-2022		<i>Motion to accept "Community Policing Report" as presented by Mr. Pike</i>	Dale Kent	CARRIED
138-2022	4.2	Gas Electronic meter readers - Scott Bagshaw - Paintearth Gas Coop		
		<i>Motion to direct the Administration to conduct research about gas meters and provide more information to Council as well as grant(s) information to fund the investment for the recommended gas meters.</i>	Thomas Schmidt	CARRIED
139-2022	4.3	Resident: Doris Cordel speaking towards "Cemetery" proposed bylaw		
		<i>Motion to schedule "Special Meeting" for Bylaws Review update on August 30, 2022 at 6:00PM</i>	Sherry Jamieson	CARRIED
140-2022	Addition on the agenda	Resident(s) to file a "Noise" complaint to Council. Resident is requesting Council for a review of the current bylaw, penalties section.		
	4.4	<i>Motion to direct the administration to continue applying the penalties prescribed by current bylaw for the next two weeks and continue to monitor the situation.</i>	Sherry Jamieson	CARRIED
	Addition on the agenda	Resident: Yvette Allen speaking towards GST charged on the utilities bills		
141-2022	4.5	<i>Motion to direct the Administration to contact CRA _ GST Department and ask for a GST rulling, for the Village of Halkirk, regarding GST charge on the utilities bills</i>	Thomas Schmidt Sherry Jamieson	CARRIED

5		Financial Reporting - Month-End		
142-2022	5.1	Financial Information as of July 31, 2022	Dale Kent	
		<i>Motion to accept the financial reports, as presented.</i>	Sherry Jamieson	CARRIED
6		Viability Review - Ministerial Order #023/22 & 059/22		
143-2022	6.1	Financial Information as of July 31, 2022		
		<i>Motion to schedule "Special Meeting" for Viability Review update on August 30, 2022 at 5:00PM</i>	Dale Kent	CARRIED

VILLAGE OF HALKIRK

7		BUSINESS		
144-2022	7.1	7.1.1	Leases Receivables - Rental Listing Agreements <i>Motion to accept the "Exhibit A" listing all listed contract numbers as of 2006, as presented</i>	Sherry Jamieson CARRIED
145-2022		7.1.2	Lease Agreements - renewals <i>Motion to direct the Administration to review and update all lease agreements by the end of the current fiscal year, Dec.31.2022</i>	Thomas Schmidt CARRIED
146-2022		7.1.3	Renewal of Lease #CWR 011205 - Sept.1.2022 <i>Motion to move the item "IN-CAMERA" Council meeting as per FOIP S.16, S.17, S.25, S.27, S.28, S.29 and invite Tamara Sloboda and Marcy Renschler</i>	Dale Kent CARRIED
147-2022	7.2		Coal Community Transition Fund (CCTI-IF) <i>Motion to change scheduled date from Sept.16.2022 to a later date. Motion to schedule a "Special Meeting" to discuss Coal Community Transition Fund on Sept.22.2022 at 5:00PM</i>	Sherry Jamieson Thomas Schmidt (seconded) CARRIED
148-2022	7.3		Sidewalk Repairs <i>Motion to direct the Administration to research and provide quotes for the sidewalks repairs, as discussed.</i>	Thomas Schmidt Dale Kent (seconded) CARRIED
149-2022	7.4		Mini Arena Structure (RE: Motion #116-2022) <i>Motion to direct the Administration to schedule Auctioneer for all the items inside the building.</i>	Sherry Jamieson CARRIED
150-2022			<i>Motion to clean up the inside of the building and use the building for Public Works Equipment.</i>	Dale Kent CARRIED
151-2022	7.5		MG30 on the County Road - Dust - Letter to the County <i>Motion to approve letter, as drafted by the Administration, and to be released to the County</i>	Dale Kent CARRIED

8		BYLAWS		
139-2022		8.1	Business Licence Bylaw #009-175-2022 <i>Motion to schedule "Special Meeting" for Bylaws Review update on August 30, 2022 at 6:00PM</i>	Sherry Jamieson CARRIED
9		REPORTS		
152-2022		9.1	Council reports: No updates	Sherry Jamieson Dale Kent (seconded) CARRIED
		9.2	Administration Report - Utility Billing Review process <i>Motion to accept the information, as presented by CAO. Updates: 9.2.1: Off leash Dog park; 9.2.2: Traffic Painting; 9.2.3: Tags for Animal Licensing</i>	

VILLAGE OF HALKIRK

10		CORRESPONDENCE		
153-2022	10.1	Facility for 35 Wind Turbines by Capital Power	Thomas Schmidt Sherry Jamieson (seconded)	CARRIED
		<i>Motion to accept the information, as presented</i>		
154-2022	10.2	Alberta Police Service Deployment Model	Dale Kent	CARRIED
		<i>Motion to accept the information, as presented</i>		
11		SCHEDULE for Council Meetings		
155-2022		<i>Motion to approve the following Council meeting dates:</i>		
	11.1	September 21, 2022 at 5:00 PM	Sherry Jamieson	CARRIED
	11.2	October 26, 2022 at 5:00 PM	Dale Kent	
	11.3	November 16, 2022 at 5:00 PM	Thomas Schmidt	
	11.4	December 28, 2022 at 5:00 PM		

12		IN-CAMERA SESSION				
156-2022	Start	TIME: 8:09 PM	<i>Motion to leave in-camera session at 8:27 PM</i>	Dale Kent	CARRIED	
157-2022			<i>Motion to draft letter for the agreement discussed.</i>			
158-2022	End	TIME: 8:27 PM	<i>Response to be received by Sept.20.2022</i>	Sherry Jamieson	CARRIED	
		MOTION TO ADJOURN				
159-2022		TIME: 8:30 PM	<i>Motion to adjourn the meeting.</i>	Dale Kent	CARRIED	



 Thomas Schmidt, Mayor

Tamara Sloboda CPA, CGA

 Tamara Sloboda, CAO



August 30, 2022
 Date Adopted



MINUTES

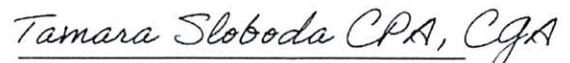
SPECIAL MEETING OF COUNCIL

AUGUST 30, 2022 at 5:00 P.M.

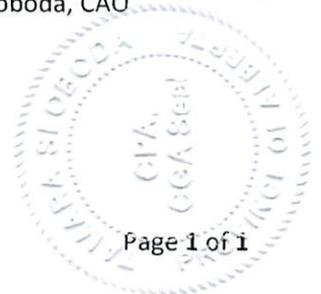
	Mayor	Deputy Mayor	Councillor
Present:	Thomas Schmidt	Dale Kent	Sherry Jamieson
Regrets:			
	CAO		
Present:	Tamara Sloboda		

Call to Order:	1	5:10 PM		
Motion:	2	Agenda Additions Deletions Adoption	Moved By	Motion
160-2022		<i>Move to adopt the agenda as presented</i>	Sherry Jamieson	CARRIED
	3	Adoption of Previous Minutes		
	3.1	Regular Meeting: August 24, 2022		
161-2022		<i>Move to approve the Minutes for August 24, 2022 as presented.</i>	Thomas Schmidt	CARRIED
	4	Viability Review - Ministerial Order #023/22 & 059/22		
	4.1	Viability Review Report - February 2022		
	4.2	Ministerial Order #023/22		
	4.3	Ministerial Order #059/22		
	4.3.1	Capital Plan - review		
162-2022		<i>Move to approve the "Capital Plan Review" as presented and discussed.</i>	Thomas Schmidt	CARRIED
163-2022		<i>Move to direct the Administration to draft letter to Alberta Municipal Affairs, in response to Ministerial Order #059/22, and email response by August 31, 2022.</i>	Sherry Jamieson Dale Kent and Thomas Schmidt (seconded)	CARRIED
		MOTION TO ADJOURN		
164-2022	TIME: 5:45 PM	<i>Motion to adjourn the meeting.</i>	Dale Kent	CARRIED


Thomas Schmidt, Mayor


Tamara Sloboda, CAO

September 21, 2022
Date Adopted







MINUTES

SPECIAL MEETING OF COUNCIL

AUGUST 30, 2022 at 6:00 P.M.

PRESENT:

MAYOR:	Thomas Schmidt
DEPUTY MAYOR:	Dale Kent
COUNCILLOR:	Sherry Jamieson
Chief Administrative Officer:	Tamara Sloboda

1. CALL TO ORDER:

1.1. Time 6:00 P.M.

2. AGENDA ADDITIONS | DELETIONS | ADOPTION:

2.1. Move to approve the agenda as presented.	Motion # 165-2022	CARRIED
Moved by: Thomas Schmidt		

3. DELEGATIONS:

3.1. Doris Cordel – speaking towards the Cemetery Bylaw #12-178-2022

4. NEW BYLAWS:

4.1. Business Licence Bylaw # 9-175-2022

4.1.1. First Reading of the "Business Licence" Bylaw	Motion # 82-2022	
4.1.2. Second Reading of the "Business Licence" Bylaw	Motion # 128-2022	
4.1.3. Third Reading of the Business Licence	Motion # 166-2022	CARRIED
4.1.3.1. Third Reading for the bylaw by adding "No Breeding is allowed"		
Moved by Sherry Jamieson and Dale Kent and Thomas Schmidt (Seconded)		
4.1.4. Fourth and Final Reading of the "Business Licence"	Motion # 167-2022	CARRIED
4.1.4.1. Forth Reading for the bylaw by adding "All pets must be Spayed / Neutered"		
Moved by Dale Kent and Thomas Schmidt and Sherry Jamieson (Seconded)		

4.2. Traffic Control Bylaw # 10-176-2022

- | | | |
|---|------------------|---------|
| 4.2.1. First Reading of the "Traffic Control" Bylaw | Motion #129-2022 | |
| 4.2.2. Second Reading of the "Traffic Control" Bylaw | | |
| Moved by Thomas Schmidt | Motion #168-2022 | CARRIED |
| 4.2.3. Third Reading of the "Traffic Control" Bylaw | | |
| Moved by Sherry Jamieson | Motion #169-2022 | CARRIED |
| 4.2.4. Forth and Final Reading of the "Traffic Control" Bylaw | | |
| Moved by Dale Kent | Motion #170-2022 | CARRIED |

4.3. Cemetery Bylaw # 12-178-202

- | | | |
|---|------------------|---------|
| 4.3.1. First Reading of the "Cemetery" Bylaw | Motion #130-2022 | |
| 4.3.2. Move to incorporate into the redraft of the bylaw all discussions during the meeting | | |
| Moved by Thomas Schmidt | Motion #171-2022 | CARRIED |

5. MOTION TO ADJOURN

- 5.1. Time 6:54 P.M.



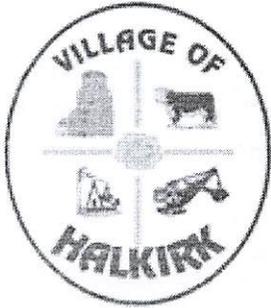
Thomas Schmidt, Mayor



Tamara Sloboda, CAO



September 21, 2022
Date Adopted



MINUTES

REGULAR MEETING OF COUNCIL

SEPTEMBER 12, 2022 at 5:00 P.M.

PRESENT:

MAYOR:	Thomas Schmidt
DEPUTY MAYOR:	Dale Kent
COUNCILLOR:	Sherry Jamieson
Chief Administrative Officer:	Tamara Sloboda

1. CALL TO ORDER:

1.1. Time 5:00 P.M.

2. AGENDA ADDITIONS | DELETIONS | ADOPTION:

2.1. Move to approve the agenda as presented.

Motion # 172-2022

CARRIED

Moved by: Dale Kent

3. ADOPTION OF REVIOUS MINUTES:

3.1. Move to approve the Minutes for the Special Meeting of Council
(RE: Viability Review) on August 30, 2022, as presented.

Motion # 173-2022

CARRIED

Moved by: Sherry Jamieson

3.2. Move to approve the Minutes for the Special Meeting of Council
(RE: Bylaws Review) on August 30, 2022, as presented.

Motion # 174-2022

CARRIED

Moved by: Sherry Jamieson

4. DELEGATIONS:

4.1. Layne MacGillivray – winner of 2022 World Professional Chickwagon Association (WPCA) title

4.2. Gerry Binnie – to speak towards the Business Licence bylaw

4.3. Henry Gorman – to speak towards repairs for sidewalk in front of the corner lot

4.4. Resident – unregistered – *added*

4.5. Resident – unregistered - *added*

5. FINANCIAL REPORTS:

5.1. x

5.2. x

6. BUSINESS:

6.1. Federation of Gas Coops – 2022 Convention Registration

Move to accept the information, as presented.

Motion # 175-2022

CARRIED

Council and or the Administration are not to participate to the Convention for this year.

Moved by: Dale Kent

6.2. BREOC update to Council

Move to direct the Administration to set up date late October 2022

Moved by: Thomas Schmidt

6.3. Emergency Management Meeting

Move to direct the Administration to set up date late October 2022

Moved by: Thomas Schmidt

7. REPORTS by Council and Administration:

7.1. Council Reports

7.1.1. Report presented by Councillor Sherry Jamieson

7.1.2. Report presented by Councillor Dale Kent

7.2. Administration Reports

7.2.1. Viability Review

7.2.2. Public Works – painting lines “in progress”

7.2.3. Public Auction of Property – scheduleld for Sept.22.2022 at 2:00PM

7.2.4. Resilience Building Grants

Move to direct Administration to apply for available grants.

Motion # 176-2022

CARRIED

Moved by: Sherry Jamieson

7.2.5. Grant Opportunity for Medium and Heavy-Duty Zero Emission Vehicles

8. CORRESPONDENCE:

8.1. Call to Action to the Government of Alberta – RCMP

Move to accept the information, as presented.

Motion # 177-2022

CARRIED

Moved by: Sherry Jamieson

8.2. Federation of Alberta Gas Co-Ops – Natural Gas Rebate Program Stakeholders

Move to accept the information, as presented.

Motion # 178-2022

CARRIED

Moved by: Thomas Schmidt

8.3. Federation of Alberta Gas Co-Ops – New Federation Website

Move to accept the information, as presented.

Motion # 179-2022

CARRIED

Moved by: Thomas Schmidt

8.4. Federation Status Report – August 2022

Move to accept the information, as presented.

Motion # 180-2022

CARRIED

Moved by: Thomas Schmidt

8.5. BREOC Board of Directors Minutes – Sept.01.2022

Move to accept the information, as presented. Motion # 181-2022 CARRIED
 Moved by: Dale Kent

9. DATE of Next Council(s) Meeting:

9.1. October 12, 2022 (Organizational meeting) at 5:00 PM

Move to accept the change, as presented. Motion # 182-2022 CARRIED
 Moved by: Thomas Schmidt

9.2. November 23, 2022 at 5:00 PM

Move to accept the change, as presented. Motion # 183-2022 CARRIED
 Moved by: Thomas Schmidt

9.3. December 14, 2022 at 5:00 PM

Move to accept the change, as presented. Motion # 184-2022 CARRIED
 Moved by: Thomas Schmidt

9.4. October 6, 2022 – To schedule Meeting with the Council of County of Paintearth

Move to change discussion of the item "In-Camera". Motion # 185-2022 CARRIED
 As per F.O.I.P section S16 | S21 | S22 | S23 | S24
 And invite CAO, Tamara Sloboda and Office Administrator Marcy Renschler
 Moved by: Thomas Schmidt Time 5:37 PM

Move to close the "in-Camera" session and return to the public meeting Motion #186-2022 CARRIED
 Time 6:30 PM

9.4.1. Move to conduct research regarding "Fire Advisory" and draft Bylaw to be presented to Council Motion #187-2022 CARRIED
 Moved by: Thomas Schmidt

9.4.2. Move to release survey to public regarding "Breeding Animals" Motion #188-2022 CARRIED
 Moved by: Sherry Jamieson

9.4.3. Move to direct Administration to obtain legal counsel regarding "Spayed and or Neutered" Animals as per bylaw approved by Council Motion #189-2022 CARRIED
 Moved by: Dale Kent | Seconded by Thomas Schmidt

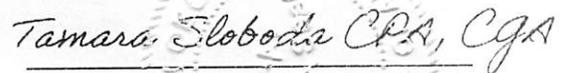
9.4.4. Move to draft bylaw regarding "Code of Conduct" by participants in any Council Meetings Motion #190-2022 CARRIED
 Moved by: Thomas Schmidt | Seconded by Sherry Jamieson

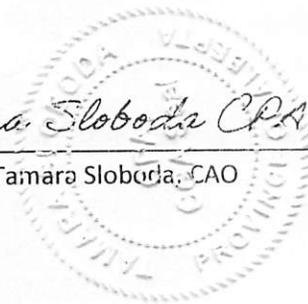
9.4.5. Move to schedule Special Meeting regarding Economic Development Date: September 22, 2022 at 5:30 PM Motion #191-2022 CARRIED
 Moved by: Sherry Jamieson | Seconded by Thomas Schmidt

10. MOTION TO ADJOURN

10.1. Time 6:35 P.M.


Thomas Schmidt, Mayor


Tamara Sloboda, CAO



October 12, 2022
Date Adopted



MINUTES

REGULAR MEETING OF COUNCIL

OCTOBER 12, 2022 at 5:00 P.M.

PRESENT:

MAYOR:	Thomas Schmidt
DEPUTY MAYOR:	Dale Kent
COUNCILLOR:	Sherry Jamieson
Chief Administrative Officer:	Tamara Sloboda

1. CALL TO ORDER:

1.1. Time 5:00 P.M.

2. DECLARATION OF PECUNIARY INTEREST:

2.1. None declared

3. AGENDA ADDITIONS | DELETIONS | ADOPTION:

3.1. **Move** to approve the agenda as discussed and with added items. *Motion # 192-2022* **CARRIED**
Moved by: Dale Kent

4. ADOPTION OF REVIOUS MINUTES:

4.1. **Move** to approve the Minutes for the Regular Meeting of Council on September 21, 2022, as presented.
Moved by: Thomas Schmidt *Motion # 193-2022* **CARRIED**

5. DELEGATIONS:

5.1. Gerry and Janine Binnie – to speak towards Speeders, garbage and dog bylaw

6. ORGANIZATIONAL MEETING:

6.1 Nomination for Mayor:

Move To approve the Nomination for Mayor as presented and discussed.
Moved by: Dale Kent, Thomas Schmidt and Sherry Jamieson *Motion # 194-2022* **CARRIED**

6.2 Nomination for Deputy Mayor:

Move To approve the Nomination for Deputy Mayor as presented and discussed.
Moved by: Sherry Jamieson, Thomas Schmidt and Dale Kent *Motion # 195-2022* **CARRIED**

6.3 Committee Appointment(s):

Move To approve the Committee Appointments as discussed. *Motion # 196-2022* **CARRIED**
Moved by: Thomas Schmidt, Sherry Jamieson, and Dale Kent

VILLAGE OF HALKIRK

Committee:	Appointed:	Alternate Appointed
Emergency Advisory Committee	All Council	N/A
Director of Emergency Management	Tamara Sloboda	
East Central Ambulance Service	Dale Kent	
Battle River Economic Opportunities Committee (BREOC)	Dale Kent	Thomas Schmidt
Halkirk Hall Association	Sherry Jamieson	Thomas Schmidt
Halkirk Fire Department	Dale Kent	Thomas Schmidt
Paintearth Economic Development (PEPS)	Sherry Jamieson	Dale Kent
Castor and District Housing Authority (CDHA)	Dale Kent	Sherry Jamieson
Halkirk Water & Sewer	All Council	N/A
Palliser Regional Municipal Services	Dale Kent	Thomas Schmidt
Paintearth Regional Waste Management (PRWM)	Sherry Jamieson	Dale Kent
Shirley McClellan Regional Water Line	Dale Kent	Thomas Schmidt
Castor & District of FCSS and Handi Van Society	Sherry Jamieson	Rose Koenraadt
Paintearth Adult Learning Council	Sherry Jamieson	Dale Kent

7. BUSINESS:

7.1. **Public Auction of Property – Sept.22.2022 – Land not sold**

Move to keep the Property and depositing an amount of money equal to the reserve bid into a separate account that has been established solely for the purpose of depositing money from the sale of land under Tax Recovery Proceedings (Roll #2320 – Lot 5 – Block 6 – Plan 1989z – C of T 112 034 481)

Moved by: Sherry Jamieson and Dale Kent

Motion # 197-2022

CARRIED

7.2. **Public Auction at the Municipal Property, Mini Arena** (Motion #145-2022 and #157-2022)

- Move to discuss the item in closed meeting, as per MGA, and invite CAO to in-closed session FOIP S.16 “Third party business interest” and S.17 “Third party personal privacy”

Moved by: Sherry Jamieson

Motion # 198-2022

CARRIED

7.3. **Council “Code of Conduct” policy – for review** (*item added to the agenda*)

Move to direct the Administration to review policy and present it to Council for discussion and approval

Moved by: Sherry Jamieson

Motion # 199-2022

CARRIED

7.4. **“Public Participation” at the Council meetings policy – for review** (*item added to the agenda*)

Move to direct the Administration to review policy and present it to Council for discussion and approval

Moved by: Thomas Schmidt

Motion # 200-2022

CARRIED

8. REPORTS by Council and Administration:

8.1. **Council Reports**

8.1.1. Report presented by Councillor Sherry Jamieson

8.1.2. Report presented by Councillor Dale Kent

VILLAGE OF HALKIRK

Move to accept the information, as presented.

Moved by: Thomas Schmidt

Motion # 201-2022

CARRIED

8.2. Administration Reports

8.2.1. Hiring for Public Works and Office Clerk - update

8.2.2. Property auctioned – to schedule clean up at the location, after the auction ends

8.2.3. Mini Arena “work-in-progress” - update

8.2.4. 2023 General Insurance Renewal Planning

8.2.5. Legal Council consultation through the AUMA’s office, municipal lawyers (re. breeding animals and the animal control bylaw #6-2022, approved by Council)

Move to accept the information, as presented.

Moved by: Sherry Jamieson

Motion # 202-2022

CARRIED

9. CORRESPONDENCE:

9.1. Viability Review – response received from Municipal Affairs

Move to accept the information, as presented.

Moved by: Dale Kent

Motion # 203-2022

CARRIED

Move to accept the invitation and the meeting scheduled for October 18, 2022 by the County of Paintearth.

Moved by: Dale Kent

Motion # 204-2022

CARRIED

9.2. Municipal Indicators for 2021

Move to accept the information, as presented.

Moved by: Sherry Jamieson

Motion # 205-2022

CARRIED

9.3. Paintearth Wind Project

Move to accept the information received on Sept.15th, including update for construction starting date.

Moved by: Dale Kent

Motion # 206-2022

CARRIED

9.4. Alberta Justice and Solicitor General

Move to accept the information received on Sept.28th, Ref #AR52496, as presented.

Moved by: Thomas Schmidt

Motion # 207-2022

CARRIED

10. MOTION TO ENTER IN CLOSED SESSION

10.1. Time 5:57 P.M.

Moved by: Thomas Schmidt

Motion # 208-2022

CARRIED

10.2. Public Auction at the Municipal Property, Mini Arena (Motion #145-2022 and #157-2022)

Move to approve Don Montgomery, as the authorized Auctioneer for the property to be auctioned.

Moved by: Dale Kent

Motion # 209-2022

CARRIED

11. MOTION TO ADJOURN

11.1. Time 6:40 P.M.

Moved by: Sherry Jamieson

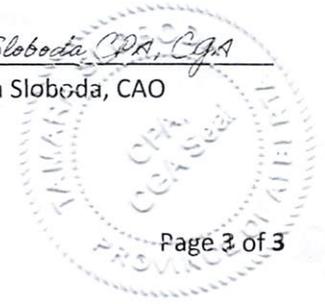
Motion # 210-2022

CARRIED


Sherry Jamieson, Mayor


Tamara Sloboda, CAO

Date Adopted: November 23, 2022







MINUTES

REGULAR MEETING OF COUNCIL

November 23, 2022 at 5:00 P.M.

PRESENT:

MAYOR:	Sherry Jamieson
DEPUTY MAYOR:	Dale Kent
COUNCILLOR:	Vacant
Chief Administrative Officer:	Tamara Sloboda

1. CALL TO ORDER:

1.1. Time 5:00 P.M.

2. DECLARATION OF PECUNIARY INTEREST:

2.1. None

3. AGENDA ADDITIONS | DELETIONS | ADOPTION:

3.1. **Move** to approve the agenda as presented.

Motion # 211-2022

CARRIED

Moved by: Dale Kent

4. ADOPTION OF REVIOUS MINUTES:

4.1. **Move** to approve the Minutes for the Regular Meeting of Council on October 12, 2022, as presented.

Moved by: Sherry Jamieson

Motion # 212-2022

CARRIED

5. DELEGATIONS:

5.1. None

6. FINANCIAL REPORTS:

6.1 Financial Information – end of August 2022:

Move To approve to accept the Financial Reports for the Village, as presented.

Moved by: Sherry Jamieson

Motion # 213-2022

CARRIED

6.1 Financial Information – end of September 2022:

Move To approve to accept the Financial Reports for the Village, as presented.

Moved by: Dale Kent

Motion # 214-2022

CARRIED

6.1 Financial Information – end of October 2022:

Move To approve to accept the Financial Reports for the Village, as presented.

Moved by: Sherry Jamieson

Motion # 215-2022

CARRIED

7. BYLAWS

7.1. Land Use Bylaw

Move To approve a release of a Public Survey regarding proposed bylaw, by December 15, 2022.

Moved by: Dale Kent

Motion # 216-2022

CARRIED

Move To approve FIRST READING for the "Land Use Bylaw" No. 2022-13(179), as presented.

Moved by: Sherry Jamieson

Motion # 217-2022

CARRIED

8. BUSINESS

8.1. By-Election

Election day as per MGA 165 "Unless a council sets an earlier date, election day for a by-election under section 162 or 163 is 120 days after the vacancy occurs."

Move To approve "Election Day" 120 days after the vacancy occurred on October 14, 2022.

Moved by: Sherry Jamieson

Motion # 218-2022

CARRIED

Move To approve "BI-ELECTION" date as February 12, 2023.

Moved by: Dale Kent

Motion # 219-2022

CARRIED

8.2. Public Auction at the Municipal Property, Mini Arena (Motion #145-2022, 157-2022, 198-2022 and 199-2022)

Move To approve Legal Council's advice (provided via email) during the Auction, as discussed.

Moved by: Sherry Jamieson

Motion # 220-2022

CARRIED

8.3. MOU "Water and Sewer Service Agreement" with The County Of Paintearth No. 18
Utility Operator Services

Move To approve the MOU, as drafted and presented by the County's Administration.

Moved by: Dale Kent

Motion # 221-2022

CARRIED

8.4. MOU "Road Snow Plowing Service Agreement" with The County Of Paintearth No. 18

Move To approve the MOU, as drafted and presented by the County's Administration.

Moved by: Sherry Jamieson

Motion # 222-2022

CARRIED

8.5. Rental Agreement(s)

Move To approve moving the item "In-camera" as per FOIP, item #10.8: Third party business interests; (s. 16); Third party personal privacy; (s. 17); Economic or other interests (s. 25, 26, 27, 28 and 29) and invite the CAO, Tamara Sloboda, in the in-camera session.

Moved by: Sherry Jamieson

Motion # 223-2022

CARRIED

8.6. Budget 2023 - Interim

Move To approve FIRST READING for the "Interim Budget 2023" as presented.

Moved by: Dale Kent

Motion # 224-2022

CARRIED

Move To approve releasing Public survey to invite "Public Participation" during the Budget 2023 process.

Moved by: Sherry Jamieson

Motion # 225-2022

CARRIED

8.7. SMRWSC Budget 2023

Move To accept the information, as presented.

Moved by: Sherry Jamieson

Motion # 226-2022

CARRIED

9. REPORTS by Council and Administration

9.1. Council Reports

9.2. Administration Reports

9.2.1. Mini Arena – Auction complete

9.2.2. Mini Arena – Quote for clean up the property

Move To approve quote as presented by the vendor “Filipenko Brothers” and to direct the Administration to proceed and schedule vendor to remove all debris from the location.

Moved by: Sherry Jamieson

Motion # 227-2022

CARRIED

10. CORRESPONDENCE

10.1. Municipal Affairs Administrators’ Training Initiative (MAATI) 2022

Online training and education sessions November 28 – December 2, 2022

Move To accept the information, as presented.

Moved by: Dale Kent

Motion # 228-2022

CARRIED

10.2. Palliser Regional Municipal Services – Council update from the Board of Directors

Move To accept the information, as presented.

Moved by: Sherry Jamieson

Motion # 229-2022

CARRIED

10.3. Paintearth Gas Coop Ltd – October 2022 Newsletter

Move To accept the information, as presented.

Moved by: Dale Kent

Motion # 230-2022

CARRIED

10.4. Federation of Alberta Gas Coops – Convention November 2022

Move To accept the information, as presented.

Moved by: Sherry Jamieson

Motion # 231-2022

CARRIED

10.5. Federation of Alberta Gas Coops – Final Report – Voting and Finding Review

Move To accept the information, as presented.

Moved by: Dale Kent

Motion # 232-2022

CARRIED

10.6. East Central Regional Connector

Move To accept the information, as presented.

Moved by: Sherry Jamieson

Motion # 233-2022

CARRIED

10.7. Recovery Strategy for the Gibson’s Big Sand Tiger Beetle

Move To accept the information, as presented.

Moved by: Sherry Jamieson

Motion # 234-2022

CARRIED

10.8. Rental Agreement(s)

Move To close the Regular Meeting at 6:07 PM and start the In-camera session as per FOIP: Third party business interests; (s. 16); Third party personal privacy; (s. 17); Economic or other interests (s. 25, 26, 27, 28 and 29) and invite the CAO, Tamara Sloboda, in the in-camera session.

Moved by: Sherry Jamieson

Motion # 235-2022

CARRIED

Move To close the In-Camera session at 6:40 PM and open the Regular Meeting

Moved by: Dale Kent

Motion # 236-2022

CARRIED

VILLAGE OF HALKIRK

Move To direct the Administration to proceed and invoice the tenants, as per the rental agreement.

Moved by: Sherry Jamieson

Motion # 237-2022

CARRIED

11. MOTION TO ADJOURN

11.1. Time 6:42 P.M.

Moved by: Dale Kent

Motion # 238-2022

CARRIED



Sherry Jamieson, Mayor



Tamara Sloboda, CAO



Date Adopted: December 14, 2022